

ANNEXURE - II
Qualification Approval

The following documents must be produced by the Colleges at that time of verification for the staff renewal and fresher:

Sl.No	Content
1	Management Covering Letter
2	Online payment for Rs.1500/- for Principal and Rs. 1000/- for each Professor /Associate Professor/ Assistant Professor
3	Old Staff Approval Order (Xerox)
4	Management Undertaking Form - A in Rs.10 Bond Paper (Original)
5	Staff Undertaking Form- B in Rs.10 Bond Paper (Original)
6	Annexure I (Original)
7	Selection Committee Minutes (Xerox)
8	Appointment Order (Xerox)
9	Joining Report (Xerox)
10	All Original Certificates with one set of Xerox copy 1. 10th 2. 11th/PUC/+2 3. UG Marksheets & Degree / Provisional 4. PG Marksheets, Degree / Provisional 5. B.Ed. Marksheets, Degree / Provisional 6. M.Ed. Marksheets, Degree / Provisional 7. Ph.D. Degree / Provisional 8. NET/SLET/SET Certificates 9. Community Certificate 10. All PG Genuinity Certificate
11	Aadhaar (Xerox)
12	Service Certificates (Previous college -Xerox copy) (Presently employed College Service Certificate – Original only)
13	New Revised NCTE Format (Annexure-III) – 02 copies of Consolidated Documents
Suggestion:	